

**Camp Roberts Individual
Mobilization Augmentation
(IMA) Program**

**Headquarters
Camp Roberts
Camp Roberts, CA.
1 January 1996**

California Army National Guard
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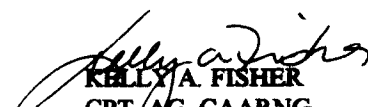
*Camp Roberts Regulation 140-145

CAMP ROBERTS INDIVIDUAL MOBILIZATION AUGMENTATION PROGRAM

By order of the Commander, Camp Roberts:

JOHN W. HAGEMAN
Colonel, CAARNG
Commanding

Official:


KELLY A. FISHER
CPT, AG, CAARNG
Administrative Officer

Summary. This circular provides information and guidance to Directors and their staff to facilitate the management of the Roberts Individual Mobilization Augmentation Program.

Applicability. This circular applies to the staff and assigned personnel of the Installation Support Unit and assigned IMA personnel.

Supplementation. Local supplementation of this circular is prohibited without the approval of the Director, Plans, Training,

Mobilization, and Security, Camp Roberts. Send all requests for exception, with justification, to CDR, Camp Roberts, ATTN: CACR-TO-MB, Camp Roberts, CA 93451-5000.

Interim Changes. Interim changes to this circular are not official unless authenticated by Director of Plans, Training, and Mobilization, Camp Roberts.

Restrictions. Distribution limited to selected Camp Roberts and assigned IMA personnel. Local reproduction authorized.

Suggested Improvements. The proponent of this Circular is the Director, Plans, Training, Mobilization, and Security. Users are to send comments and suggestions on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to CDR, Camp Roberts, ATTN: CACR-TO-MB, Camp Roberts, CA 93451-5000.

Distribution. Camp Roberts staff and assigned IMAs.

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*Supersedes Camp Roberts Regulation 140-145, dated 25 FEB 87

Chapter 1 Introduction

1-1. Purpose. This regulation establishes and defines responsibilities and procedures for the administration and management of the Individual Mobilization Augmentees (IMA) assigned to this program.

1-2. References. Required and related publications are listed in Appendix A.

1-3. Explanation of Abbreviations and Terms. The definition of abbreviations and terms in this regulation can be explained in the glossary.

1-4. Objective. To provide Camp Roberts the capability to rapidly expand personnel levels to Directorates that depend on augmentation by providing them with trained U.S. Army military personnel to perform their wartime mission.

1-5. Concept.

a. The Selected Reserve is composed of the Army National Guard, U.S. Army Reserve Troop Program Units, Active Guard and Reserve, individuals, and Individual Mobilization Augmentees all of which are designated essential to initial wartime mission. They have highest priority over all other reserves in terms of personnel, training, equipment, and general readiness.

b. The IMA program provides active component organizations with pre-identified Individual Ready Reserves (IRRs) who are trained in peacetime and immediately available to perform a specific wartime required function. They occupy valid positions on the MOBTDA as IMA.

1-6. Responsibilities.

a. Director, Plans, Training, Mobilization, and Security (DPTMS).

(1) Control and direct the preparation of all regulations, guidance, and procedures pertaining to the IMA program and individuals assigned as IMAs.

(2) Coordinate position assignments and administratively manage IMAs.

(3) Develop plans and be prepared to identify requirements on M-Day for mobilization of IMAs under conditions of presidential call up, partial, or full mobilization.

(4) Appoint an IMA Coordinator.

b. IMA Coordinator will:

(1) Develop, maintain, and implement guidance, regulations, and instructions for proper management of the IMA program and IMAs in accordance with DA, FORSCOM, ARPERCEN, and local policies and procedures.

(2) Develop and maintain rosters, databases, or other record keeping systems to track IMA training, physical fitness, retirements status, and other pertinent data.

(3) Provide guidance and information regarding IMAs or the IMA program to directors, division chiefs, and branch chiefs.

(4) Act as liaison between IMAs, ARPERCEN and Camp Roberts.

(5) Act as sole point of contact for the IMA program.

c. Directors will:

(1) Ensure overall direction and guidance to assigned IMAs is clear and training mission is accomplished by both the IMA and area supervisor to which assigned.

(2) Ensure a sponsor is assigned to each IMA.

(3) Ensure each IMA has a current job description.

(4) Provide necessary annual performance ratings in accordance with applicable Army regulations.

(5) Ensure goals and objectives of the IMA program are carried out fully by keeping IMAs aware of current Agency missions, programs, and projects.

(6) Ensure training plans are created for each IMA assigned.

d. IMAs will:

(1) Perform a minimum of 12 days Annual Training each fiscal year unless excused by Deputy Commander, Camp Roberts.

(2) Coordinate with assigned organization and schedule Annual Training, submitting request no later than 30 October each fiscal year.

(3) Maintain fitness and appearance standards.

(4) Be fully aware of IMA program objectives and responsibilities.

(5) Immediately notify Camp Roberts IMA Coordinator if status changes (rank, fitness, address, etc.).

Chapter 2 Personnel Management and Administration

2-1. Procedures.

a. IMA Position Establishment.

(1) The DPTMS and IMA Coordinator will plan and develop IMA assignments based on requirements communicated by the Commander and Directors mission requirements. There are two types of positions identified on the MOBTDA: funded and unfunded.

(2) Funded positions are positions authorized for fill by the physical assignment of trained personnel. These are the personnel authorized 12 days of training per year. The number of positions funded each year are determined at ARPERCEN and is dependent upon fiscal allocations for IMA personnel. Currently, Camp Roberts is authorized 20 funded positions. Check with the IMA Coordinator for status of these positions.

(3) Unfunded positions are those identified for fill after mobilization.

(4) Further coding, can identify which positions are activated under a PSRC or a partial mobilization. These are MA or MB respectively. An example is MDMA. This identifies a funded position that will be activated under a Presidential Selective Reserve Call-up if Camp Roberts is activated.

b. Based on established requirements, and input from Directors, the DPTMS and IMA Coordinator will review and request changes to Camp Roberts' MOBTDA. Changes will be completed and forwarded to FORSCOM no later than 1 January and 1 May to

meet MOC windows. The DPTMS will be responsible for maintaining the MOBTDA.

c. Once established, IMA positions will be assigned using the following criteria (provided in order of priority placement):

(1) Backfill PROFIS.

(2) Backfill reserve loss

(3) Backfill retirees eligible for involuntary call-up.

(4) Expanded mission requirement.

d. Selection of IMAs.

(1) All individuals within Camp Roberts are encouraged to seek out (recruit) qualified individuals assigned in the IRR or IMA programs who may enhance Camp Roberts' mission. IMA assignments will be limited to the following grades.

(a) Officers: O1-O4.

(b) Warrant Officers: W1-W3.

(c) Enlisted: E5-E7.

(2) The IMA Coordinator is responsible for contacting individuals interested in being assigned as an IMA to Camp Roberts. The IMA Coordinator will forward DA Form 2976-R, Application for Individual Mobilization Augmentation Program Assignment, and request copies of the following items.

(a) Current resume.

(b) Qualifying degree, as applicable.

(c) Board certification and fellowship, as applicable.

(d) Current registration, certification, and license to practice in applicable specialty.

(e) Continuing civilian and military education and college transcripts.

(f) Appointment orders into the ready reserves.

(3) Upon receipt, the IMA Coordinator will forward all documents through DPTMS, appropriate Director, and Deputy Commander who will review all documents, requested referrals, and investigate past performance. Approval must be gained by all channels before an IMA assignment is approved.

(4) If approved by appropriate staff members, the IMA Coordinator will prepare a request for IMA assignment to ARPERCEN. A valid MOBTDA line and paragraph number must be included in the request if the individual is to be assigned to Camp Roberts.

(5) Upon approval from ARPERCEN, the director will be notified of the gain. The following immediate action will be taken.

(a) The director will:

1. Assign a sponsor.

2. Forward mission statements and policies.

3. Forward directorate goals and accomplishments.

(b) The IMA Coordinator will include:

1. A letter of welcome.

2. IMA program instructions and guidance.

conduct an exit briefing by COB on the last duty day.

h. Mobilization.

(1) Upon notification of activation, Camp Roberts will recall either all or selected IMAs.

(2) Deputy Commander, Camp Roberts may authorize delays in reporting up to 30 days after M-Day.

(3) The IMAs will closely follow all instructions as to report dates, time, and locations. Further instructions may be provided by the DPTMS or their assigned directorate/division.

2-2. IMA Rights and Privileges.

a. The Commander, DPTMS, and IMA Coordinator are concerned about the needs of assigned IMAs. The IMAs should be aware of the Commander's open-door policy and take advantage of the Evaluation of

Training Questionnaire, DARP Form 1929, see IMA Handbook to make comments, suggestions, or express constructive criticism.

b. The IMAs may, at any time, request removal from the IMA program either through the IMA Coordinator or directly to DPTMS.

c. The IMAs may, at any time, request transfer out of Camp Roberts either through the IMA Coordinator or directly to DPTMS.

APPENDIX A

REFERENCES

AR 135-200

Active Duty for Training, Annual Training, and Active Duty for Special Work of Individual Soldiers.

AR 135-210

Order to Active Duty as Individuals During Peacetime.

AR 140-1

Army Reserve Mission, Organization, and Training

AR 140-10

Assignments, Attachments, Details, and Transfers.

AR 140-145

Individual Mobilization Augmentation Program.

AR 601-142

Army Medical Department Professional Officer Filler System.

AR 623-105

Officer Evaluation Reporting System.

AR 623-205

Enlisted Evaluation Reporting System.

Glossary

Section I

Abbreviations

APFT	Army Physical Fitness Test
ARPERCEN	Army Reserve Personnel Center
AT	Annual Training
COB	Close-of-Business
DA	Department of the Army
DPTMS	Director of Plans, Training, Mobilization, and Security
FORSCOM	Forces Command
IMA	Individual Mobilization Augmentation or Augmentee
IRR	Individual Ready Reserve
M-day	Mobilization Date
MA	MOBTDA code identifying personnel needed during a PSRC
MB	MOBTDA code identifying personnel needed during a Partial Mobilization
MFT	Master Fitness Trainer
MOBTDA	Mobilization Table of Distribution and Allowances
MOC	Memorandum-of-Change
MRD	Mandatory Removal Date
PSRC	Presidential Selective Reserve Call-up
PROFIS	Professional Officer Filler System

Section II

Terms

IMA Coordinator: Person assigned to manage the administrative requirements of the Camp Roberts IMA program.

Sponsor: Person assigned as a point of contact at Camp Roberts to assist the newly assigned IMA member with administrative problems.